

Minutes

Cabinet

Thursday, 27 July 2017

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW



Published on: 28 July 2017

Decisions come into effect on: Friday 4 August 2017

Cabinet Members Present:

David Simmonds CBE (Chairman for the meeting)

Douglas Mills

Jonathan Bianco

Richard Lewis

Keith Burrows

Philip Corthorne

Members also Present:

John Riley

Ian Edwards

Richard Mills

Wayne Bridges

John Morse

Peter Curling

Peter Money

Nick Denys

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Ray Puddifoot MBE and Councillor Susan O'Brien.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared by Members present.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The decisions and minutes of the Cabinet meeting held on 22 June 2017 were agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

5. SOCIAL SERVICES, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE REVIEW INTO STROKE PREVENTION

The Chairman of the Social Services, Housing and Public Health Policy Overview Committee presented the Committee's report to Cabinet on Stroke Prevention, which was warmly received.

RESOLVED:

That Cabinet:

- A. Welcomes the Committee's findings from their review into Stroke Prevention;**
- B. Supports the recommendations from the Committee, with their implementation subject to final agreement by the Cabinet Member for Social Services, Housing, Health and Wellbeing:**

Policy Overview Committee Recommendations

- (1) That Officers be requested to develop the universal wellbeing offer to prevent stroke and for this to include smoking cessation, physical activity and health and nutrition (primarily with the Wellbeing Team).**
- (2) That Officers be requested to develop a campaign on stroke risk and stroke prevention using multiple channels which is sensitive and appropriate.**
- (3) That the Council, working in partnership with Hillingdon CCG, be requested to promote and develop health checks as a vehicle for identifying residents at an increased risk of stroke.**

Reasons for decision

Cabinet considered the Committee's report which was based on evidence received from the Stroke Association, NHS professionals, the Director of Public Health, Wellbeing officers and a social event with stroke survivors. From this, the Committee put forward recommendations aimed at raising greater awareness of the causes of stroke and encouraging minor changes in lifestyle that could make a huge difference in preventing the threat of it. Cabinet wholeheartedly approved the recommendations from the Committee.

Alternative options considered and rejected

The Cabinet could have decided to reject some or all of the Committee's recommendations.

Officers to action:

Luke Taylor, Democratic Services (monitoring)
Daniel Kennedy, Residents Services (implementation)

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

6. HERITAGE LOTTERY FUND BID FOR CRANFORD PARK

RESOLVED:

That the Cabinet:

- 1. Agree in principle to submit a Round 1 Bid to the Heritage Lottery Fund (HLF) for the restoration, conversion and interpretation of the historic buildings and landscape at Cranford Park for community, recreational and educational use.**
- 2. Delegate final authority to submit the Bid to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council, Cabinet Member for Finance, Property and Business Services and the Cabinet Member for Central Services, Culture and Heritage.**
- 3. Should the Bid be successful, delegate all future decisions regarding the project to the Leader of the Council, Cabinet Member for Finance, Property and Business Services and Cabinet Member for Central Services, Culture and Heritage, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services.**

Reasons for decision

Cabinet agreed to progress a bid for Heritage Lottery Funding to repair and upgrade the historic buildings and landscape at Cranford Park, for community, recreational and educational use. It was noted that there was an active Steering Group, Friends Group and engagement by the London Wildlife Trust and Historic England, which together with the Council, offered a tremendous opportunity to bring the Park back to life and full potential.

Alternative options considered and rejected

It was noted that alternative options for securing the long term repair of the historic buildings through a new development had been considered in the past, but rejected on grounds that they were unsuitable for the centre of a public park, containing so much heritage at its heart.

Officer to action:

Charmian Baker, Residents Services

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

7. ACCESSIBLE HILLINGDON SUPPLEMENTARY PLANNING DOCUMENT - POLICY FRAMEWORK

RESOLVED:

That Cabinet:

- 1. Notes the comments received during the consultation period as set out in Appendix 1.**
- 2. Approves the amendments to the 'Accessible Hillingdon' Supplementary Planning Document (SPD) as set out in Appendix 2.**
- 3. Subject to the above amendments, refers to Full Council for adoption 'Accessible Hillingdon' as a Supplementary Planning Document for the purposes of development management.**
- 4. Grants delegated authority to the Deputy Chief Executive and Corporate Director of Residents Services to agree, in consultation with the Cabinet Member for Planning, Transportation and Recycling, to make any minor editing, textual changes and graphical enhancements required to the Draft Revised Accessible Hillingdon Supplementary Planning Document before it is formally adopted by Council and published.**
- 5. Approves the charge of £19 for the sale of printed copies of the adopted 'Accessible Hillingdon' Supplementary Planning Document.**
- 6. Approves the distribution of the 'Accessible Hillingdon' SPD, upon request and free of charge, in hard copy format to residents with a sensory impairment or disability.**

Reasons for decision

Cabinet received the outcome of the public consultation and recommendations on the Accessible Hillingdon Supplementary Planning Document and gave approval for it to be recommended to Council for adoption. Cabinet welcomed that the SDP would deliver a clear message on the required standards of Inclusive Design for developers in the Borough.

Alternative options considered and rejected

None, as the absence of clear guidance would restrict the Council's ability to influence future development proposals in respect of accessibility and high-quality inclusive design.

Officers to action:

Charmian Baker/Ali Kashmiri – Residents Services

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

8. ACADEMY CONVERSION: WEST DRAYTON PRIMARY SCHOOL

RESOLVED:

That Cabinet:

- 1. Approves the grant of a 125 year lease of West Drayton Primary School to The Park Federation Academy Trust on the main terms outlined in this report in order to facilitate the conversion of the school to an Academy.**
- 2. Approves the grant of a lease of 7 years less 10 days to The Park Federation Academy Trust on the main terms outlined in this report of the area identified as an overprovision above the minimum area requirement for a school of this size.**

Reasons for decision

Cabinet approved the grant of a 125 year lease to the school as part of the process for the conversion of the school to an academy.

Alternative options considered and rejected

None.

Officer to action:

Mike Paterson, Residents Services

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

9. MONTHLY COUNCIL BUDGET: MONTH 2 MONITORING REPORT

RESOLVED:

That Cabinet:

- 1. Note the forecast budget position as at May 2017 (Month 2).**
- 2. Note the Treasury Management update as at May 2017 at Appendix E.**
- 3. Continue the delegated authority up until the September 2017 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 22 June 2017 and 27 July 2017 Cabinet meetings, detailed at Appendix F.**
- 4. Approve acceptance of £23,500 Planning Performance Agreement income in respect of the application for the Former Dairy Crest Site, Long Lane, Hillingdon.**
- 5. Approve the Discretionary Rate Relief Scheme outlined in Appendix G for consultation with the Greater London Authority and subsequent implementation, alongside the implementation of Government-designed additional reliefs for small businesses and pubs.**
- 6. Ratify the decisions taken by the Leader of the Council and relevant Cabinet Members, which would ordinarily be reserved to the Cabinet, as set out in Appendix H.**

Reasons for decisions

Cabinet was informed of the latest forecast revenue, capital and treasury position (Month 2) for the current year 2017/18 to ensure the Council achieved its budgetary and service objectives.

Cabinet made a range number of related budget decisions, including the acceptance of gift funding for a key development in the Borough, approval of the Discretionary Rate Relief Scheme for consultation and ratified recent decisions made by the Leader and Cabinet Members. An additional decision was tabled at the meeting to ratify exhibition purchases for the new Battle of Britain Bunker Visitors Centre, currently under construction in Uxbridge.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Finance Directorate

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

10. CONTRACT FOR THE COLLECTION AND PROCESSING OF HIGHWAYS ARISING, ASSORTED RUBBLE AND HARDCORE MATERIALS

RESOLVED:

That Cabinet accepts the tender from Powerday PLC for the collection and processing of highways arisings, assorted rubble, hardcore materials and associated fly tipped waste from Harlington Road Depot for a period of two (2) years from 24th August 2017 with the option to extend for a further period of two (2) x one (1) years subject to satisfactory performance and at the absolute discretion of the Council.

Reasons for decision

Cabinet accepted the most economically advantageous tender following a procurement exercise for the provision of services for the treatment of highways arisings, assorted rubble, hardcore materials and associated fly tipped waste, to be transported from Harlington Road Depot. This would ensure such waste arisings would be processed in an economic and environmentally beneficial way.

Alternative options considered and rejected

None.

Officers to action:

Robert Williams, Residents Services
Allison Mayo, Finance

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

11. CONTRACT FOR MULTI-FUNCTION PRINT DEVICES

RESOLVED:

That Cabinet accept the tender for a 3+1+1 year contract, from Xerox (UK) Ltd for the Council's multi-functional devices (MFDs) from September 2017

Reasons for decision

Following a competitive procurement exercise, Cabinet accepted the most economically advantageous tender for the provision and ongoing maintenance of the

Council's multi-functional devices for both the Civic Centre, libraries and outstations across the Borough for printing, scanning, copying and fax facilities.

Alternative options considered and rejected

None.

Officers to action:

Perry Scott – Residents Services
Jo Allen - Finance

Classification: Private

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12. VOLUNTARY SECTOR LEASES

RESOLVED:

That Cabinet agrees the rent set out in the report, which is subject to negotiation with the voluntary sector organisation detailed in this report and instructs the Deputy Chief Executive and Corporate Director of Residents Services to then commission the Borough Solicitor to complete the appropriate legal documentation.

Reasons for decision

Cabinet agreed to a rent review for the Hillingdon Community Centre, Walter Pomeroy Hall, Royal Lane, Hillingdon. Cabinet's decision enabled the organisation to benefit from discounted rents as part of the Council's Voluntary Sector Leasing Policy and wider commitment to a vibrant local voluntary sector.

Alternative options considered and rejected

None.

Officer to action:

Mike Paterson, Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that

information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

13. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 19.28pm.

*** IMPLEMENTATION OF CABINET'S DECISIONS**

For all decisions: Meeting after Cabinet, the Executive Scrutiny Committee did not call-in any of the Cabinet's decisions. These can therefore be implemented from 5pm, Friday 4 August 2017 upon the expiry of the scrutiny call-in period, unless notified otherwise.

The officers to implement the decisions are indicated in the minutes.